Addendum to Mr. Garbera’s 2022-2023 EL Syllabus

You are now at an age where you are bombarded by rules at every turn, although you want to be treated as a more mature person. Well, in order to be treated as a mature, young adult, you must demonstrate scholarly / mature thinking and mature behavior.

The following are guidelines for you to follow while in my class. Yes, it seems to be quite a bit, but the things that may be allowed are more than the items that are not; however, modifications may be made as needed throughout our time together. Have no misunderstanding — these are not things I wish from you, these are things I expect from you.

Instructor: Mr. Garbera

Classroom: A243

Office Hours: During Advisory Periods; by appointment before/after school; Tue. And Thurs. 8:25-8:55

Email: sgarbera@amphi.com

**\*\*ALL Amphitheater School District Student Handbook, Policies, and expectations will be followed/enforced.**

1. **Show Respect**

*You WILL park your phone before class begins. This is part of this class’ expectations and procedure. Be aware that phones / electronics will be confiscated without argument & return of said item will be at the instructor’s discretion.*

*Cell phones, including Smartwatches, Air Pods, earbuds, earphones, etc., will be placed in a storage unit at the beginning of each class. Students can retrieve items at the end of class. On some occasions, students may be instructed to use their phones for course related activities (Kahoot, ZipGrade, etc.), otherwise, electronic items are expected to be “parked.””*

*The instructor is not be responsible, or liable for, the theft, loss, data loss, damage, destruction, misuse or vandalism of any student’s personal electronic device brought into the classroom.*

*Use of social media sites like Snapchat, Instagram, etc., are prohibited during class and will result in phones being taken for the duration of class. Repeated violations will result in a parent/guardian pick up of phones/electronic items.*

*You WILL be well-behaved. (Especially for guest teachers, guest speakers, & any guest to this room.)*

 *The school, and all of its properties, are to be respected.*

*The teacher’s desk area and property, thereon and therein, are NOT for student use.*

*You will need to listen. Instructions / directions will generally only be given TWICE by the instructor. Show your maturity / self-control by giving me your undivided attention. You will have several opportunities to work with your peers and to speak in here. However, the latest “news” can wait; it does not need to be immortalized in a note, text, or to be verbally shared.*

*Please remain in your assigned seat unless you have received permission from the instructor to move about.*

*Do NOT interrupt class by: moving about the room or engaging in distracting behavior (sharpening pencils, conversing with classmates, doing other classwork\*, borrowing supplies, etc.); unless it is the appropriate time.*

*Stay on task. Your next or last period’s work may seem more important, but you are expected to be working on this class’ work while in this classroom.*

*If you finish coursework/tasks during class, please be considerate of others by not disrupting.*

*Do NOT belittle anyone, make derogatory statements, or by any other method your creative mind may discover.*

*ALL hats, hoodies, hoods, headphones, earbuds, Air Pods, and sunglasses will be removed upon entering the classroom and are NOT permitted to be worn / on / up during class. I DO NOT ALLOW this behavior because it is counterproductive within the scope of the classroom environment. Repeat offenders may receive a discipline referral which will result in administrative action.*

*Feet on the furniture and sitting on desks is also a practice NOT ALLOWED, repeat offenders may receive discipline referrals which may result in administrative action.*

*IF, for any reason, I am NOT in the classroom and the door happens to be open / unlocked, you are NOT to be in the classroom due to safety issues. Please quietly, and respectfully, wait in the hallway without blocking the pathway. (The exception would be if there is a guest teacher / substitute teacher present). Avoid being unfairly suspected or accused unnecessarily by being found in a compromising situation*

1. **Raise your hand, at the appropriate time for:**

*Questions that are pertinent to the current lesson /material / topic / discussion*

*Comments that are pertinent to the current lesson /material / topic / discussion*

*For permission to move about the room, but do not interrupt during the lesson.*

1. ***Mind the Time***

*PLEASE BE IN YOUR SEAT BEFORE THE TARDY BELL RINGS. Class begins when it stops (contrary to popular belief, there is no “grace period”). For each time tardy student will be issued an extra assignment that will be due the next class day. If the student does not complete this assignment by the scheduled time, they will lose 5 participation points. Chronic and excessive tardiness will result in a Discipline Referral and a conference with the attendance monitor and/or grade level administrator.*

*ALL students are required, by this instructor, to be in assigned seats BEFORE the tardy bell begins ringing. ANYONE not complying with this instruction will be considered TARDY and marked accordingly. (Yes, anything other than being seated when the tardy bell rings to start class is considered a tardy.)*

*The bell does NOT dismiss class; Mrs. Slattery does. You will NOT begin putting materials away until instructed to do so by Mrs. Slattery.*

*Please remain seated until I dismiss you. (Oh how I dislike that door hovering situation. this is high school, not elementary / middle school. You will remain in your designated seat until dismissed. There may be some occasions when we need all of the designated class time. Be assured that I typically do not hold students after the bell longer than a minute or so; and if it is longer, I will take care of notifying the proper personnel.*

1. ***Profanity***

*Profanity and vulgarities will NOT be tolerated in any form. Profane / vulgar language will be dealt with accordingly and may result in a Discipline Referral. (This pertains to any conversation that occurs within this classroom and includes — but is not limited to -- innuendo and slight word substitution.) [Chronic use of profanity will automatically result in a Discipline Referral and administrative action.*

1. ***Personal Hygiene***

*Do NOT groom in my room. ALL items are subject to confiscation WITHOUT argument.*

*This means, that makeup, hairspray, perfume, deodorant, body sprays, lotion, etc. will NOT be applied, used, or out in the classroom by any student, regardless of gender. Confiscated items are ultimately thrown away.*

1. ***Room Condition***

*Leave the room cleaner than you found it. There are multiple trash receptacles in the room in which to place trash. There will be consequences for disrespectful behavior. In many ways you are a guest in this room. I expect you behave as a good guest would; using proper manners and behavior while within the confines of this classroom.*

*Please do not leave trash on the desks and/or floor. Please check desk area before leaving the classroom.*

*Do NOT write on desks, chairs, walls, posters, pictures, floors, doors, etc.*

*Do NOT damage, fold, spindle, or mutilate instructor’s property or school property in any way.*

*Avoid being suspected or falsely blamed for damage. Report any damage you notice immediately to the instructor.*

*Remember, it may not seem like much to you, but you still need to be respectful.*

***\*\*NEVER, EVER, THROW OR PROPEL ANYTHING THROUGH THE AIR. There will be consequences for violators.***

1. ***Food and Beverages***

*Water in a sealable container is the ONLY beverage allowed in the classroom.*

*NO FOOD is allowed in the classroom. (This includes all forms of candy.)*

*GUM is allowed in the classroom, however there are three guidelines / stages for use of this item:*

 *1) It is waiting to be chewed.*

 *2) It is being chewed w/o being seen or heard*

 *3) It is placed in the trash receptacle when finished*

1. ***Participation***

*Much of our class time will be discussion based. Sometimes this will be sharing as a whole class and other times their discussion will come in the form of turn and talk (students will be assigned partners). When the instructor gives the instruction to “turn and talk” or asks the student a direct question, the expectation is that the students are talking about the relevant subject at hand, participating in the discussion, and talking to their partner ONLY. Turn and talks are a great way to get students to bounce ideas off of each other. I feel this is an important part in the learning process. However, students should not be talking when the teacher is talking. The students will need to differentiate between when it is appropriate to talk and when it is appropriate to listen. Participation is a requirement in my class. Students will be expected to engage in dialogue with their classmates and with the teacher. Failure to participate will affect the student’s participation grade in the class.*

1. ***Notebooks***

*Students will need a notebook for class every day. It is the student’s responsibility to take notes in a timely manner. This will be vital to the student’s success in class because the notebook will not only act as a reference and an aid to the student’s academic success, but will also be collected for a grade periodically. If the student is absent (excused) and misses the notes, it is expected that they get the notes from a classmate or find the notes posted on my website. My website can be found on the Amphi website. If student does not have notebook for the day it will affect their participation grade.*

1. ***“Starter” / “Bell Work” / Journal Activities***

 *This is the first daily class assignment; this is not socializing time. You are expected to perform this daily task SILENTLY AND INDEPENDENTLY immediately AFTER the tardy bell rings.*

 *“Starter” / Journal and notebook checks will be evaluated and graded periodically.*

 *It is the student’s responsibility to complete the required daily assignments / tasks using the allotted class time; however, if the time expires before completed, the student is expected to finish on his/her own time.*

Student signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_